

## Introduction/Back Story

### **Legacy Grant** for Podium Marker

Oakland Apartment Bldg., 215 S 9th St. Mpls MN

(3. Interpretive Programs & Public Education—Public Teaching Tool)

Bldg Architect: Harry Wild Jones 1859-1935

Other familiar Mpls designs by Jones: Butler Square Warehouse, Lakewood Chapel, Washburn Water Tower

### **Downtown Minneapolis Neighborhood Association (DMNA) responsibilities:**

Authorizer requests PORTAL account <http://mnhs.uxx.io>.

Authorizer sends email to request adding my name:

[grants@mnhs.org](mailto:grants@mnhs.org)

Neighborhood Coordinator receives the grant funds (\$10K or less) 8 wks after 8 Oct 2021

Neighborhood Coordinator determines approximate amount for mgmt expenses to be added to grant application

DMNA maintains record of management expenses

DNMA receives monthly project update from Project Mgr (can monitor through portal at any time)

DNMA decides if they want recognition on podium (i.e. “thank-you to DNMA . . .”)

Neighborhood Coordinator writes check to podium fabricator company

Neighborhood Coordinator writes check to podium installer

*unless installed by property owner at his expense, tbd*

Neighborhood Coordinator receives check for justified mgmt expenses

Neighborhood Coordinator writes check to MnHS for unused \$\$ at project completion

DNMA receives copy of project completion report and MnHS grant closure letter

**Project Mgr responsibilities**—Management of research/development is completely donated, added to application as a “funding match”.

Thorough understanding/completion of grant application—

podium text research/writing, bibliography

critical reviewer attachments (reviewers standing by)

Community Letter of Support (optional)

Implementation/Personnel—Marker fabrication company, size, materials & installation

Expenditure reports

Determination of, and evaluation of, measured outcome

All attachments (graphics, marker text, letters of permission, critical reviews)

Final report

Monthly project updates to DNMA

Marker maintenance (property owner)







