



**Downtown Minneapolis Neighborhood Association
Civic Engagement Committee Charter
January 14, 2021**

Purpose. The Civic Engagement Committee (“Committee”) of the Downtown Minneapolis Neighborhood Association (“DMNA”) is responsible for assisting the DMNA Board of Directors (“Board”) with its oversight of the DMNA’s mission to promote the common good and general welfare of the residents, businesses and employees of Downtown Minneapolis through civic engagement. The Committee shall also perform any related functions as may be assigned by the Board.

Structure & Operation.

- A. **Composition & Qualifications.** The Committee shall consist of at least one member of the Board appointed annually by the Board Chair. The Committee shall strive to have as its members those who live, work or own property in Downtown East or West.
- B. **Chair.** The Chair of the Committee shall be appointed by the Committee members. The Chair of the Committee, in consultation with the DMNA’s Neighborhood Coordinator, shall set the agendas for Committee meetings.
- C. **Meetings.** The Committee shall meet at least once per month or more frequently as the Committee may deem appropriate and may be held in person, via conference call or other electronic means.

Authority & Duties. The Committee shall have the authority to review, consider and make recommendations to the Board concerning areas within the scope of its oversight responsibilities, including the following community engagement opportunities:

- A. **Events.** The Committee shall have the authority to recommend events that promote and enhance the common good and welfare of the residents, businesses and employees of Downtown Minneapolis.
- B. **Neighborhood Improvement Projects.** The Committee shall have the authority to recommend neighborhood improvement projects that connect our community and exemplify the spirit of the neighborhood we represent.
- C. **Other Activities.** The Committee shall have the authority to recommend other activities that are within this scope so long as they promote a clean, respectful, safe and pedestrian friendly environment.

Committee Performance. The Committee will periodically evaluate its own performance with respect to its responsibilities in such a manner as the Committee deems appropriate.

Reporting. The Committee shall report regularly to the Board, orally and/or in writing with respect to: (1) results from civic engagement activities; (2) issues that may arise which in the Committee’s view, should be brought to the attention of the Board with respect to the Committee’s purpose, structure/operation, authority/duties; and (3) such recommendations to the Board as the Committee deems appropriate.