

DOWNTOWN MINNEAPOLIS NEIGHBORHOOD ASSOCIATION

Minutes from the Board Meeting on Monday, November 20, 2017

Mill City Museum

710 South 2nd Street, 6th Floor ADM Room

Minneapolis, MN 55415

I. Call to Order and Introductions

Chair Joe Tamburino called the Board meeting to order at 5:47 p.m.

Other Board members in attendance were:

Kevin Frazell

Stephanie Hill

Pamela McCrea, Vice Chair

Travis Nordgaard

Tomek Rajtar

Carletta Sweet, Secretary

Dianne Walsh, Treasurer

Board members Jennifer Bernhardt and Stephanie Hill were absent.

Staff member Christie Rock Hantge was also in attendance.

Guests in attendance included:

Kathleen Anderson, North Star Lofts

Lise Siegel, Portland Tower

II. Consideration of the Agenda

Sweet moved and Frazell seconded a motion to approve the revised agenda as submitted in the instant meeting which added consideration of allocating \$150 toward the 2040 Comp Plan Open House. Tamburino called for discussion. The motion passed.

III. Consideration of the Consent Agenda

After Treasurer Dianne Walsh advised she reviewed in detail the bank statement and other financial documents and found them to be in order,

She moved and Sweet seconded a motion to approve the consent agenda which included the Board meeting minutes dated October 16, 2017; the F2017 Budget vs. Actual for the period ending October 31, 2017; and the Neighborhood Coordinator / Finance Coordinator staff report for October 2017 (Invoice #034), all of which was made available online for advance review. Tamburino called for discussion. The motion passed.

IV. Executive Committee Elections

The Board nominated and approved the following Directors to the positions of Chair, Vice Chair, Secretary and Treasurer, all to be served until the next annual meeting in 2018:

Chair. Since no one else was running for this position besides Tamburino, he referenced his November 16th email which contained his campaign platform and added going forward he would like to (1) convene a Board working session in the next couple months to determine strategic priorities and develop a 2018 work plan; (2) increase our community engagement in order to identify the project needs of different organizations; and (3) continue to support what we're doing already, i.e., the Land Use Committee and forums or other special activities throughout the year.

Since Walsh will be leaving the first of February, she requested scheduling a work session in December so that she can fully participate and our 2018 plans are in place by the end of year. Tamburino suggested discussing this further under his Chair's Report.

McCrea moved and Sweet seconded a motion to nominate Joe Tamburino to the position of Chair; there were no additional nominations. Tamburino accepted the nomination. McCrea called for discussion. The motion passed.

Vice Chair. *Tamburino moved and Frazell seconded a motion to nominate Pam McCrea to the position of Vice Chair; there were no additional nominations. McCrea accepted the nomination. Tamburino called for discussion. The motion passed.*

Secretary. *Tamburino moved and Walsh seconded a motion to nominate Carletta Sweet to the position of Secretary; there were no additional nominations. Sweet accepted the nomination. Tamburino called for discussion. The motion passed.*

Treasurer. *Tamburino moved and Sweet seconded a motion to nominate Dianne Walsh to the position of Treasurer; there were no additional nominations. Walsh accepted the nomination Tamburino called for discussed. The motion passed.*

V. Financial Update

Rock Hantge reported on the following items:

A. NRP Plan Modification. The Board needs to approve an additional plan modification to move funds from the Affordable Housing strategy to the Arts, Culture and Education strategy to account for an error on the City's PlanNet site (<http://plannet.nrp.org/reportsvista/directdata.html>). Because of an error in PlanNet (which has now been corrected), \$10,000 from the original \$16,000 contract was miscoded and did not show up in PlanNet. This led us to think that there was more funding available than was really there. So when those contracted funds are re-coded and show up in PlanNet, we end up with the \$192,447.02 available in Phase II funds, but we also end up with the Planetarium, Arts, Cultural and Educational Programs strategy being over-contracted by \$4,940.

McCrea moved and Nordgaard seconded a motion to approve the plan modification to move \$5,000 from the Affordable Housing strategy to the Arts, Culture and Education strategy to account for the

PlanNet error. Tamburino called for discussion. The motion passed.

- B. Update on Balance of NRP, CPP and NPP Funds.** Rock Hantge distributed and explained an updated spreadsheet that showed the balances in each of these three primary funding sources as of 10/31/2017. She will go over this information again at the December work session.
- C. Preliminary Consideration of Contribution to House of Charity Supportive Housing Project.** House of Charity is working on a supportive housing project at 615 South 7th Street and 714 Park Avenue South (<http://www.mplsbuild.com/projects/house-of-charity/>) and includes the following components:
1. 55 units of permanent supportive housing for people experiencing long-term homelessness.
 2. An outpatient addiction and mental health treatment facility capable of serving up to 100 people at a time.
 3. A new Food Centre with a dramatically improved kitchen and dining room area.
 4. Administrative offices with private meeting rooms for working with clients and conference/classroom space.

Their new building, combined with the renovation of their current housing at 510 South Eight Street, will help serve more people more effectively, ensuring a greater positive impact on homelessness in the downtown area, one that is sustainable and far-reaching.

HOC is seeking financial assistance to fully fund the project. They are interested in making a request to the DMNA Board for NRP funds. Rock Hantge wanted to gauge the interest of the DMNA Board before inviting representatives from HOC to make a presentation. After some discussion, the Board concluded it was open to hearing more about the project as well as considering a financial request. Rock Hantge will determine an appropriate date to invite Executive Director Bert Winkel to present before Board meeting.

- D. Consideration of Allocating \$150 of DMNA Discretionary Funds to Purchase Food for the 2040 Comp Plan Open House on January 23, 2018.** The DMNA is partnering with the other four downtown neighborhood organizations (i.e., CLPC, EPNI, NLNA, SSCO) to host a fifth open house on the 2040 Comp Plan. The event will take place on Tuesday, January 23rd at Plymouth Congregational Church (<https://www.minneapolis2040.com/additional-open-house-january-23-2018>). The downtown neighborhood groups are following a similar format as the Neighborhoods 2020 event held this past spring. All of the neighborhoods are making the same contribution for food. The DMNA has discretionary dollars to support this contribution.

McCrea moved and Sweet seconded a motion to approve allocating \$150 of DMNA discretionary funds to purchase food for the January 23rd 2040 Comp Plan Open House. Tamburino called for discussion. The motion passed.

VI. Land Use Committee Report

Frazell reported on the following projects presented at the November 8th LUC meeting:

- A. 4th Street Reconstruction.** Donald Pflaum and Kelsey Fogt from the City of Minneapolis Public Works Department presented information on the 4th Street Reconstruction project, similar to the presentation given at the October 16th Board meeting. For more information, visit the project page at <http://www.ci.minneapolis.mn.us/www/groups/public/@publicworks/documents/webcontent/wcmssp-205753.pdf>
- B. Water Works Project.** Katherine Lamers, Project Design Manager at the Minneapolis Park and Recreation Board, provided an update on this RiverFirst signature project overlooking St. Anthony Falls and the Stone Arch Bridge, the engagement process they have undertaken to keep the public informed, and the timeline from deconstruction, excavation to completion of Phase 1 or by October 2019. The site plan had not significantly changed since her last presentation to the LUC in May; however, to prevent the destruction of vegetation by pets, they are considering where to place a pet area. Due to the park's slope and lack of funding, they won't be able to enlarge the children's play area in the near term. The pavilion will be to Leadership in Energy and Environmental Design (LEED) standards, have bird safe glass, and they're working with the three neighboring buildings to reuse their rooftop water for cleaning the building, flushing toilets, and irrigation of the native plants. Lastly, they have selected The Sioux Chef as the food vendor.

A copy of Lamers' presentation is available at https://www.minneapolisparcs.org/park_care_improvements/park_projects/current_projects/water_works/.

- C. 228 South 12th Street Project.** Chris Osmundson from Alatus and Gretchen Camp from ESG Architects provided an update on the mixed-use redevelopment project proposed for the former Second Church of Christ Scientist site at 228 South 12th Street, just north of the Minneapolis Convention Center. They reviewed the Heritage Preservation Commission demolition application (<http://minneapolismn.gov/www/groups/public/@cped/documents/webcontent/wcmssp-206621.pdf>) which has not received any opposition thus far, and displayed some updated architectural renderings. They plan to come back before the LUC in February or March of 2018.
- D. Sign Variances for Sleep Number's New Downtown Headquarters** by Dan Schultz on behalf of Steve Piurkowsky at Skyworks Solutions (<http://www.ci.minneapolis.mn.us/www/groups/public/@cped/documents/webcontent/wcmssp-206179.pdf>).

McCrea inquired whether there was the opportunity for the DMNA to help with economic development kinds of things, e.g., donating funds to SL to light up the entrance into the city, or helping small businesses within the community since there's so much vacant space.

Since there was a staff change at Sleep Number and the DMNA did not receive sufficient notification and information to consider, the LUC recommended Schultz return at a later date with a more detailed presentation.

E. LUC Action Items

1. **317 South 2nd Avenue** by Bethany Hardy, Vice President at Cities Edge Architects, a subsidiary of Ramaker & Associates, Inc., who presented the site plan and architectural renderings for this project. It will involve the renovation of an existing office building into a hotel, and constructing an 8-story addition along the rear/east side of the building (<http://www.ci.minneapolis.mn.us/www/groups/public/@cped/documents/webcontent/wcmsp-206875.pdf>) all of which will house two Hilton brand hotels, Tru and Home2, that will have a seamless appearance externally.

The LUC recommended a letter of support, but strongly encouraged the developer to work with the City to make public realm improvements to the front of the building to enhance the pedestrian experience.

2. **Liquor License Application for Super Bowl LII LIVE** by Laura Boyd from Alcohol Compliance Services and Jeffrey Darvell, Regional Director for Best Beverage Catering. BBC has a contract to provide the liquor and food catering for this 10-day event and is seeking a full year On-Sale Class A Liquor License for the first floor and basement inside Macy's, the Minnesota Super Bowl Host Committee's leased premises, and the 6+ blocks on Nicollet Mall where they will be accompanied by third party food vendors. Darvell provided background information on himself and his company (<http://www.bestbeverage.com/>).

The LUC recommended a letter of support for BBC's Class A liquor license application for Super Bowl LII LIVE.

3. **Liquor License Application** by Laura Boyd from Alcohol Compliance Services and Youssef Darbaki from Prime 6 Hospitality. Prime 6 Hospitality will be moving into the former Rosa Mexicano space on Hennepin Avenue and is seeking a Class B liquor license which allows live music to be performed by a musician or band, or a disc jockey, as well as dancing, but not adult entertainment. Darbaki provided some background information on himself (<https://www.bizjournals.com/twincities/news/2017/11/08/world-cuisine-restaurant-slated-to-take-over-rosa.html>) and his company. He also described the type of food that he will serve, as well as provided an interior site plan of the restaurant.

The LUC recommended a letter of support for Prime 6 Hospitality's Class B liquor license application.

4. **Conditional Use Permit and Sign Variance Applications for YMCA of the Twin Cities at Gaviidae** by Emily Roland from Cresa Minneapolis. As a follow up to the presentation before the LUC on October 16th, Roland returned to answer questions related to the CUP and three sign variance applications (<http://www.ci.minneapolis.mn.us/www/groups/public/@cped/documents/webcontent/wcmsp-206878.pdf>). At that meeting the LUC had expressed concerns related to the content of the dynamic images projected and whether the CUP would rollover to the next occupant, but had less concerns at the November 8th meeting. As a consequence,

The LUC recommended a letter of support for the CUP and three sign variances for the YMCA of the Twin Cities at Gaviidae.

Sweet moved and Nordgaard seconded a motion to approve the four above-mentioned letters of support.

The next LUC meeting has been scheduled for Tuesday, December 5th.

VII. Chair's Report

Tamburino reported on the following items:

A. Washington Avenue Cleanup. A second successful Washington Avenue Cleanup event was held on Saturday, October 28th from 10 a.m. to noon. There wasn't much trash collected, however Tamburino will alert CM Frey's office of the huge homeless encampment on the 4th Avenue woonerf by the riverfront. He and Rock Hantge will continue to work with North Loop Neighborhood Association President Tim Bildsoe to plan and coordinate future events.

B. Hennepin Avenue Reconstruction Stakeholders Advisory Group. The City is planning to reconstruct Hennepin Avenue between Washington Avenue and South 12th Street in 2020 (<http://www.ci.minneapolis.mn.us/www/groups/public/@publicworks/documents/images/wcmmsp-178853.pdf>). The City convened the stakeholders advisory group to help with public engagement and to provide input into the planning and design process and Tamburino has been participating over the past several months. They are willing to present to the neighborhood groups and will know when to do so after their January 2018 meeting.

For more info about the project, visit <http://www.minneapolis.mn.gov/cip/future/WCMSP-172270>.

C. Board Working Session. In lieu of a December Board meeting, a working session to discuss priorities, outreach and engagement strategies for 2018 will be scheduled for mid December. Rock Hantge will send out a Doodle poll to settle on the best meeting date and find out if the conference room at Open Book is available. In the meantime, the Board was asked to pencil in Thursday, December 14th at 5:45 p.m. The Board was encouraged to bring ideas or share in advance what is important for the DMNA to address in 2018.

VIII. Old, New or Other Business

A. Annual Meeting Debriefing. The Board agreed the October 24th annual meeting was a success; there was good turnout from the neighborhood. Since the vote on the 800 Washington Avenue Survey was overwhelming for owner-occupied housing, Tamburino suggested developing a summary of that information at the December working session to submit to the 2018 City Council.

B. Resolution to Reinstate NRP Contract Language. Rock Hantge provided background on the resolution and explained this is another example of how the downtown neighborhood organizations band together. They are frustrated by the fact that the City planned four open houses related to the 2040 Comp Plan, none of which were in the downtown community. The

downtown population has grown exponentially since the last comprehensive planning process and the downtown neighborhoods organizations feel strongly that residents should have the opportunity to participate in the process. As such, they worked together to convince the City to host a fifth meeting specifically for the downtown neighborhoods, i.e., on Tuesday, January 23rd at Plymouth Congregational Church.

In connection to this discussion, Jana Metge from Citizens for a Loring Park Community brought to the downtown neighborhoods group attention that the City had removed language related to their obligations surrounding engagement with neighborhood groups from contracts. The language previously existed in NRP contracts, but no longer exists in CPP contracts. The downtown neighborhood groups would like to see language related to engagement inserted back into the contracts.

Rajtar moved and McCrea seconded a motion to approve the resolution to reinstate NRP contract language. Tamburino called for discussion. The motion passed.

IX. DMNA Outreach and Collaboration Report

For a complete listing of the organizations and committees in which the DMNA is engaged, please reference the Outreach and Collaboration Chart prepared by Sweet included in the November 2017 Board materials on the DMNA's Website.

X. Adjournment

Sweet moved and Tamburino seconded a motion to adjourn the meeting. Tamburino called for discussion. The meeting adjourned at 7:45 p.m.

Signed this _____ day of _____, 2018.

Chair

Secretary