

**DOWNTOWN MINNEAPOLIS NEIGHBORHOOD ASSOCIATION
 CONTRACT BUDGET AND COST BREAKDOWN
 NCEC 2016 Community Participation Program**

SCHEDULE A
Reporting Period 6/20/2017 to 9/30/2017

Payment request #4

#	Cost Category	Contract Budget	Actual Cumulative Costs to end of Preceding Period	Total Costs for Reporting Period	Total Costs Through end of Reporting Period	Budget Balance
1	Professional Services	\$ 50,000.00	\$ 18,910.31	\$ 6,532.00	\$ 25,442.31	\$ 24,557.69
2	Advertising	\$ 6,000.00	\$ 833.00	\$ 1,991.00	\$ 2,824.00	\$ 3,176.00
3	Bank Charges / Fees	\$ 200.00	\$ 45.95	\$ 14.00	\$ 59.95	\$ 140.05
4	Communications / Outreach	\$ 600.00	\$ 78.00	\$ 228.00	\$ 306.00	\$ 294.00
5	Meetings and Community Building Events	\$ 7,500.00	\$ 6,151.00	\$ 450.00	\$ 6,601.00	\$ 899.00
6	General Liability Insurance	\$ 800.00	\$ 585.00		\$ 585.00	\$ 215.00
7	Directors & Officers Insurance	\$ 900.00	\$ 832.00		\$ 832.00	\$ 68.00
7	Memberships / Dues	\$ 1,500.00	\$ 2,000.00		\$ 2,000.00	\$ (500.00)
8	Office Supplies and Materials	\$ 500.00	\$ -	\$ 42.46	\$ 42.46	\$ 457.54
9	Occupancy (Rent, telephone and Web site)	\$ 2,500.00	\$ 99.75	\$ 79.80	\$ 179.55	\$ 2,320.45
10	Other Services				\$ -	\$ -
	Total Budget	\$ 70,500.00	\$ 29,535.01	\$ 9,337.26	\$ 38,872.27	\$ 31,627.73